Agricultural Communication & Journalism
(AGJR 494) Internship Requirements

Key milestones:

- Talk with your academic advisor about your internship plans.
- Identify and arrange an internship suitable to your course of study.
- Return the “Enrollment Request Form” and the “Learning Reflection Paper” by the end of the semester before you plan to intern.
- Complete your internship.
- Turn in your internship report by the end of the semester or summer session, or one week before graduating senior grades are due if you are graduating.

Prerequisites

- Have completed JOUR 102 or the equivalent, or permission of the instructor.
- Have identified and confirmed an internship or a position that will provide experience related to the communication field.

Sign-up

- Complete the “Agricultural Communication and Journalism Internship Enrollment Request Form.”
  - List your TAMU contact information.
  - The firm name and location where you will intern.
  - The dates of your internship.
  - Your preliminary goals for the internship (what you hope to learn).
- Pre-internship “Learning Reflection Paper” (one-page, single-spaced).
  - Describe specific communication and journalism principles you have learned in the past year that you expect to experience through the internship.
  - Describe specific skills and abilities you have learned that you expect to enhance through the internship.
- Return the Enrollment Request Form and your Learning Reflection Paper to your advisor or the Undergraduate Advising Office (117 Scoates) prior to the end of the semester before your internship.
- Your advisor will enroll you in the AGJR 494 Internship class.

Credit Requirements

- 200 clock hours of work equals three hours of internship credit, up to six hours of credit per semester or summer session may be earned and applied toward graduation. Internships of fewer than three hours can be arranged.
- Internships may be paid or unpaid, although we recommend arranging payment with your employer.
Employer requirements

- The intern will ask his/her employer to provide a letter stating their participation in the internship program.
  - The letter should state that the employer has talked with the student and has agreed to the internship terms and conditions.
  - The employer may have to complete and return a brief (one page) evaluation of the intern’s job performance during the internship.

Course Requirements

- Complete the agreed upon number of clock hours for the credit hours earned.
- Write a journal of experiences during the internship (one-half page entry per week). Journal entries provide an opportunity for reflection. Suggested focal points include:
  - New skills learned.
  - Communication theories in action.
  - Thoughts on the communication profession.
  - New human relations’ skills learned in a professional setting.
  - Concepts or skills that you will learn more about in coming semesters.
- Submit clippings, samples or CD-ROMs of your work (as appropriate to your internship) as part of the final internship report.
- Write a final paper about your experience, focusing on knowledge, skills, and/or abilities gained from the internship.
  - Compare your weekly experiences with your stated learning goals for the internship.
    - Is your experience congruent with your goals?
    - Why or why not?
  - Three- to five-page double spaced.
  - Use sub-headings where appropriate.
  - Cite references (if used) appropriately.
  - Attach clippings, publications and other products from the internship to your report.
  - Paper and work samples are due by the last day of classes for the semester or term, or one week before senior grades are due if you are graduating.